

COUNTY COUNCIL OF ANNE ARUNDEL COUNTY, MARYLAND

Minutes of
Legislative Session 2022, Legislative Day No. 3
January 18, 2022 - 7:00 P.M.

The meeting was called to order by Chair Rodvien at 7:00 P.M. and opened with the Invocation given by Ms. Lacey followed by the Pledge of Allegiance. The meeting was held in the County Council Chambers, Arundel Center, Annapolis, Maryland. There were approximately 15 persons in the audience.

The following members of the County Council were present:

Sarah F. Lacey	First District
Allison Pickard	Second District
Nathan Volke	Third District
Andrew C. Pruski	Fourth District
Amanda Fiedler	Fifth District
Lisa D.B. Rodvien	Sixth District
Jessica Haire	Seventh District

Ms. Lacey and Mr. Volke participated via conference phone.

The County Auditor's Office was represented by Michelle Bohlayer. Linda Schuett, Legislative Counsel, was absent.

ETHICS STATEMENT

Laura Corby, Administrative Officer, read aloud the Ethics Statement.

INVITATION TO AUDIENCE

The Administrative Officer stated there were twenty three submissions of written public testimony received for Invitation to Audience through the online testimony tool, which were shared with the Council and posted on the County Council website.

The following persons spoke on Invitation to Audience:

Amy Leahy, Severna Park
Dawn Pulliam, Crofton
David Morsberger, Davidsonville
Michael Brown, Glen Burnie
Patric Enright, Gambrills

There was no one else present who wished to speak, and the Invitation to Audience was concluded.

PRELIMINARY MOTION

On motion of Ms. Pickard, seconded by Mr. Pruski, the Council voted that the partial reading of any bill, resolution, minutes, or amendment constitutes the reading of the whole.

APPROVAL OF MINUTES

On motion of Ms. Pickard, seconded by Ms. Fiedler, the minutes of the meeting of January 3, 2022 and January 7, 2022 were approved as presented.

INTRODUCTION OF BILLS

BILL NO. 8-22 – AN ORDINANCE concerning: Zoning – 2022 Green Infrastructure Master Plan – FOR the purpose of repealing the 2002 Greenways Master Plan and amendments; adopting the 2022 Green Infrastructure Master Plan and appendices as a guide for the future conservation of natural lands in the County; making certain findings of fact and stating the legislative intent relative to the Green Infrastructure Master Plan; making a conforming change; and generally relating to zoning and the County’s 2022 Green Infrastructure Master Plan.

Introduced by Ms. Rodvien, Chair
(by request of the County Executive)

BILL NO. 9-22 – AN ORDINANCE concerning: Personnel – Classified Service – Benefits – Holidays – Juneteenth – FOR the purpose of adding Juneteenth as a recognized holiday for eligible County employees; increasing the amount of annual leave for certain classified employees required to work on holidays; and generally relating to personnel.

Introduced by Ms. Rodvien, Chair
(by request of the County Executive)

BILL NO. 10-22 – AN ORDINANCE concerning: Approval of private disposition of County-owned properties being part of Old Admiral Court in Annapolis, Maryland – FOR the purpose of approving the terms and conditions under which the County may convey certain County-owned properties to 711 Bestgate Partners, LLC.

Introduced by Ms. Rodvien, Chair
(by request of the County Executive)

BILL NO. 11-22 – AN ORDINANCE concerning: Current Expense Budget – Board of Education – Supplementary Appropriation – FOR the purpose of making supplementary appropriations from unanticipated revenues to the Local Education Fund for the current fiscal year; and generally relating to making supplementary appropriations to the current expense budget for the fiscal year ending June 30, 2022.

Introduced by Ms. Rodvien, Chair
(by request of the County Executive)

BILL NO. 12-22 – AN ORDINANCE concerning: Capital Budget and Program – Board of Education Security Related Upgrades and Maintenance Backlog capital projects – Supplementary Appropriations – FOR the purpose of amending the Capital Budget for the current fiscal year by making a supplementary appropriation of funds to the Board of

Education Security Related Upgrades and Maintenance Backlog capital projects; amending the Capital Program and Capital Projects Bond Ordinance for the current fiscal year; and generally relating to appropriations of funds in projects in the Capital Budget for the fiscal year ending June 30, 2022.

Introduced by Ms. Rodvien, Chair
(by request of the County Executive)

BILL NO. 13-22 – AN ORDINANCE concerning: Finance, Taxation, and Budget – Personal Property Tax Credits and Exemptions – Reduction in Assessment – Qualified Data Center Personal Property – FOR the purpose of defining certain terms; establishing reductions of assessment of qualified data center personal property used in a qualified data center for the purpose of County personal property tax; adding the eligibility requirements for the reduction, the amount of the reduction, and the application process; establishing when the reduction in assessment begins and when the reduction terminates; requiring a certain annual report; and generally relating to finance, taxation, and budget.
Introduced by Mr. Pruski

BILL NO. 14-22 – AN ORDINANCE concerning: Public Safety – Distribution of Literature to Purchasers of Guns or Ammunition – Violations – FOR the purpose of making a violations a Class E civil offense; providing for a delayed effective date; and generally relating to public safety.
Introduced by Mr. Volke

BILL NO. 15-22 – AN ORDINANCE concerning: Redistricting – FOR the purpose of revising councilmanic districts.
Introduced by Mr. Pruski, Ms. Pickard, Ms. Rodvien

PUBLIC HEARINGS AND CALL OF BILLS FOR FINAL READING AND/OR VOTE

BILL NO. 99-21 (As Amended)

The Chair called for the public hearing on Bill No. 99-21, as amended, An Ordinance concerning: Subdivision and Development – Site Development – Exemptions – For the purpose of exempting improvements to an existing nonresidential structure outside the critical area or bog protection area from the site development plan process under certain conditions; repealing an exemption relating to certain grading permits; and generally relating to subdivision and development; and the Administrative Officer read the title.

Mr. Volke, Sponsor, explained the amended bill.

Pete Baron, Director, Government Affairs, was accompanied by Lori Rhodes, Deputy Chief Administrative Officer, Planning and Zoning, Steven Kaii-Ziegler, Director, Planning and Zoning, Lynn Miller, Assistant Planning and Zoning Officer, Mark Wedemeyer, Director, Inspections and Permits, and Kelly Kenney, Senior Assistant County Attorney.

Mr. Baron stated the Administration supports the bill.

Ms. Haire asked for a description of how the process will work.

Mr. Baron stated that OPZ would follow the process for modification requests.

Mr. Kaii-Zeigler agreed and explained how the process works.

The Chair called for the public hearing on Bill No. 99-21, as amended.

The Administrative Officer stated there were no submissions of public testimony received for Bill No. 99-21, as amended.

There was no one present who wished to testify and the hearing was concluded.

The Chair called Bill No. 99-21, as amended, An Ordinance concerning: Subdivision and Development – Site Development – Exemptions; and the Administrative Officer read a portion of the title.

Bill No. 99-21, as amended, was passed by the following roll call vote:

Aye – Mr. Pruski, Ms. Fiedler, Ms. Haire, Ms. Lacey, Ms. Pickard, Mr. Volke
Ms. Rodvien

Nay - None

BILL NO. 102-21 (As Amended)

The Chair called for Bill No. 102-21, as amended, An Ordinance concerning: Zoning – Requirements for Conditional Uses – Adult Independent Dwelling Units – Setbacks – For the purpose of clarifying that structures in an adult independent dwelling facility be located a certain distance from all lot lines the boundary line of the development site; requiring that parking areas for adult independent dwelling units be located a certain distance from residential lot lines; and generally relating to zoning; and the Administrative Officer read the title.

Mr. Volke, Sponsor, explained the amended bill.

Pete Baron, Director, Government Affairs, was accompanied by Lori Rhodes, Deputy Chief Administrative Officer, Planning and Zoning, Steven Kaii-Ziegler, Director, Planning and Zoning, Lynn Miller, Assistant Planning and Zoning Officer, and Kelly Kenney, Senior Assistant County Attorney.

Mr. Baron stated the Administration supports the bill.

The Chair called for the public hearing on Bill No. 102-21, as amended.

The Administrative Officer stated there was one submission of written public testimony received for Bill No. 102-21, as amended, through the online testimony tool, which was shared with the Council and posted on the County Council website.

There was no one present who wished to testify and the hearing was concluded.

The Chair called Bill No. 102-21, as amended, An Ordinance concerning: Zoning – Requirements for Conditional Uses – Adult Independent Dwelling Units – Setbacks; and the Administrative Officer read a portion of the title.

Bill No. 102-21, as amended, was passed by the following roll call vote:

Aye – Mr. Pruski, Ms. Fiedler, Ms. Haire, Ms. Lacey, Ms. Pickard, Mr. Volke
Ms. Rodvien
Nay - None

BILL NO. 103-21 (As Amended)

The Chair called for the public hearing on Bill No. 103-21, as amended, An Ordinance concerning: Zoning – Commercial Districts – Town Center Districts – Gunsmiths and Ammunition Sales Facilities – For the purpose of allowing gunsmiths and ammunition sales facilities as a permitted conditional use in C3 zoning districts except in town center districts; adding the conditional use requirement for gunsmiths and ammunition sales facilities; and generally relating to zoning; and the Administrative Officer read the title.

Ms. Fiedler, Sponsor, explained the bill.

Pete Baron, Director, Government Affairs, was accompanied by Lori Rhodes, Deputy Chief Administrative Officer, Planning and Zoning, Steven Kaii-Ziegler, Director, Planning and Zoning, Lynn Miller, Assistant Planning and Zoning Officer, and Kelly Kenney, Senior Assistant County Attorney.

Mr. Baron stated the Administration supports the bill as amended.

The Chair called for the public hearing on Bill No. 103-21, as amended.

The Administrative Officer stated there was one submission of written public testimony received for Bill No. 103-21, as amended, through the online testimony tool, which was shared with the Council and posted on the County Council website.

There was no one present who wished to speak and the hearing was concluded.

The Chair called Bill No. 103-21, as amended, An Ordinance concerning: Zoning – Commercial Districts – Town Center Districts – Gunsmiths and Ammunition Sales Facilities; and the Administrative Officer read a portion of the title.

Amendment No. 3

This amendment requires gunsmiths engaged in repairing or making firearms to obtain all permits and licenses required by law.

Ms. Fielder, Sponsor, explained the amendment.

Mr. Baron stated the Administration supports the amendment.

Ms. Lacey asked why there needed to be requirement for a gunsmith to obtain the licenses and permits already required by law.

Ms. Fielder responded.

On motion of Ms. Haire, seconded by Ms. Fiedler, Amendment No. 3 was adopted by the following roll call vote:

Aye – Mr. Pruski, Ms. Fiedler, Ms. Haire, Ms. Lacey, Ms. Pickard, Mr. Volke
Ms. Rodvien
Nay - None

The Chair stated that Bill No. 103-21, as amended, will be heard on February 7, 2022.

BILL NO. 104-21

The Chair called for Bill No. 104-21, An Ordinance concerning: Zoning – School Bus Facilities – For the purpose of adding a definition of “school bus facility”; allowing school bus facilities as a permitted use in certain commercial and industrial zoning districts; allowing school bus facilities as a conditional use in certain commercial and small business zoning districts; adding the conditional use requirements for school bus facilities; and generally relating to zoning; and the Administrative Officer read the title.

Ms. Fiedler, Sponsor, explained the bill.

Pete Baron, Director, Government Affairs, was accompanied by Lori Rhodes, Deputy Chief Administrative Officer, Planning and Zoning, Steven Kaii-Ziegler, Director, Planning and Zoning, Lynn Miller, Assistant Planning and Zoning Officer, and Kelly Kenney, Senior Assistant County Attorney.

Mr. Baron stated the Administration had some concerns about the bill.

The Chair called for the public hearing on Bill No. 104-21, as amended.

The Administrative Officer stated there were no submissions of public testimony received for Bill No. 104-21, as amended.

There was no one present who wished to testify and the hearing was concluded.

The Chair called Bill No. 104-21, An Ordinance concerning: Zoning – School Bus Facilities; and the Administrative Officer read a portion of the title.

Amendment No. 2

This amendment requires a school bus facility as a conditional use in a C3 commercial district to be on a lot of at least one acre.

Ms. Fiedler, Sponsor, explained the amendment.

Ms. Haire clarified the need for changes in the language.

Ms. Miller agreed.

On motion of Ms. Fiedler, seconded by Ms. Pickard, Amendment No. 2 was adopted by the following roll call vote:

Aye – Mr. Pruski, Ms. Fiedler, Ms. Haire, Ms. Lacey, Ms. Pickard, Mr. Volke
Ms. Rodvien
Nay - None

Amendment No. 3

This amendment removes “school bus facilities” as a conditional use in Small Business districts.

Ms. Fielder, Sponsor, explained the amendment.

Mr. Baron stated that the amendment addressed the concerns of the Administration.

On motion of Ms. Haire, seconded by Ms. Fiedler, Amendment No. 3 was adopted by the following roll call vote:

Aye – Mr. Pruski, Ms. Fiedler, Ms. Haire, Ms. Lacey, Ms. Pickard, Mr. Volke
Ms. Rodvien
Nay - None

The Chair stated that Bill No. 104-21, as amended, will be heard on February 7, 2022.

BILL NO. 113-21

The Chair called for the public hearing on Bill No. 113-21, An Ordinance concerning: Subdivision and Development – Adequate Public School Facilities – School Utilization Chart – For the purpose of approving the 2023 School Utilization Chart prepared by the Planning and Zoning Officer; and the Administrative Officer read the title.

Pete Baron, Director, Government Affairs, was accompanied by Lori Rhodes, Deputy Chief Administrative Officer, Planning and Zoning, Steven Kaii-Ziegler, Director, Planning and Zoning, Lynn Miller, Assistant Planning and Zoning Officer, Greg Steward, AACPS, and Lori Blair Klasmeier, Deputy County Attorney.

Mr. Baron explained the bill.

Ms. Rodvien expressed her appreciation of the new chart.

Mr. Volke asked about the timing of any legislation recommended by the Administration’s “School APF workgroup”.

Mr. Baron stated the work is ongoing.

Mr. Kaii-Zeigler explained that at each School APF meeting, there are updates on the timelines and the overall plan.

Ms. Haire asked if there were any suggestions for changes that could be considered now.

Mr. Kaii-Zeigler explained the current state of the workgroup and the process needed to make changes.

Ms. Fiedler asked a question about information in the school chart and shared frustration with the pace of updates.

Mr. Stewart explained the Master Plan process.

Ms. Haire asked about student re-enrollment data.

Mr. Stewart explained a decline in student numbers.

Ms. Pickard talked more about capacity and school APF.

Ms. Rodvien shared concerns with issues of equity in school seats.

Ms. Haire talked more about process and data.

Mr. Pruski reminded the Council of the role that Board of Education serves.

Ms. Fiedler expressed support for more information on school APF being made available to the Council in the future.

Ms. Pickard explained the need to communicate information to the public and to have strong leadership in the school APF process.

The Chair called for the public hearing on Bill No. 113-21.

The Administrative Officer stated there was one submission of written public testimony received for Bill No. 113-21 through the online testimony tool, which was shared with the Council and posted on the County Council website.

There was no one present who wished to testify and the hearing was concluded.

The Chair called Bill No. 113-21, An Ordinance concerning: Subdivision and Development – Adequate Public School Facilities – School Utilization Chart; and the Administrative Officer read a portion of the title.

Bill No. 113-21 was passed by the following roll call vote:

Aye – Mr. Pruski, Ms. Lacey, Ms. Pickard, Ms. Rodvien
Nay – Ms. Fiedler, Ms. Haire, Mr. Volke

BILL NO. 114-21

The Chair called for the public hearing on Bill No. 114-21, An Ordinance concerning: Public Works – Utilities – Charges and Assessments – Late Penalties – For the purpose of allowing the waiver of penalties on overdue water and wastewater service charges due to County error or billing or payment delays due to certain events or issues affecting multiple property owners; providing for the application of this Ordinance; and generally relating to public works; and the Administrative Officer read the title.

Pete Baron, Director, Government Affairs, was accompanied by Karen Henry, Department of Public Works, Kim Cluney, Department of Public Works, Karin McQuade, Controller, Office of Finance, Billie Penley, Office of Finance, and Kelly Kenney, Senior Assistant County Attorney.

Mr. Baron explained the bill.

The Chair called for the public hearing on Bill No. 114-21.

The Administrative Officer stated there was one submission of written public testimony received for Bill No. 114-21 through the online testimony tool, which was shared with the Council and posted on the County Council website.

There was no one present who wished to testify and the hearing was concluded.

The Chair called Bill No. 114-21, An Ordinance concerning: Public Works – Utilities – Charges and Assessments – Late Penalties; and the Administrative Officer read a portion of the title.

Amendment No. 1

This amendment requires the waiver of a penalty charge when there is a County error.

Mr. Baron explained the amendment.

Ms. Haire expressed her support of the amendment.

Ms. Fiedler asked if an error would typically be caught before or after the bill was sent out.

Ms. McQuade stated it would depend on the error.

Ms. Fielder asked if a refund would be issued.

Ms. McQuade answered in the affirmative.

On motion of Ms. Haire, seconded by Mr. Pruski, Amendment No. 1 was adopted by the following roll call vote:

Aye – Mr. Pruski, Ms. Fiedler, Ms. Haire, Ms. Lacey, Ms. Pickard, Mr. Volke
Ms. Rodvien
Nay - None

The Chair stated that Bill No. 114-21, as amended, will be heard on February 7, 2022.

BILL NO. 115-21

The Chair called for the public hearing on Bill No. 115-21, An Ordinance concerning: Finance, Taxation, and Budget – Real and Personal Property Taxes – Late Interest and Penalties – For the purpose of allowing the waiver of interest and penalties on overdue property taxes due to County error or billing or payment delays due to certain events or issues affecting multiple property owners; providing for the application of this Ordinance; and generally relating to finance, taxation, and budget; and the Administrative Officer read the title.

Pete Baron, Director, Government Affairs, was accompanied by Karin McQuade, Controller, Office of Finance, Billie Penley, Office of Finance, and Kelly Kenney, Senior Assistant County Attorney.

Mr. Baron explained the bill.

The Chair called for the public hearing on Bill No. 115-21.

The Administrative Officer stated there was one submission of written public testimony received for Bill No. 115-21 through the online testimony tool, which was shared with the Council and posted on the County Council website.

There was no one present who wished to testify and the hearing was concluded.

The Chair called Bill No. 115-21, An Ordinance concerning: Finance, Taxation, and Budget – Real and Personal Property Taxes – Late Interest and Penalties; and the Administrative Officer read a portion of the title.

Amendment No. 1

This amendment requires the waiver of interest and penalties when there is a County error.

Mr. Baron explained the amendment.

On motion of Ms. Haire, seconded by Ms. Pickard, Amendment No. 1 was adopted by the following roll call vote:

Aye – Mr. Pruski, Ms. Fiedler, Ms. Haire, Ms. Lacey, Ms. Pickard, Mr. Volke
Ms. Rodvien
Nay - None

The Chair stated that Bill No. 115-21, as amended, will be heard on February 7, 2022.

BILL NO. 116-21

The Chair called for the public hearing on Bill No. 116-21, An Ordinance concerning: Zoning – Nonconforming Uses – Termination – For the purpose of allowing a nonconforming use or structure to be repaired under certain circumstances; amending the method of calculating termination of a nonconforming use; and generally relating to zoning; and the Administrative Officer read the title.

Pete Baron, Director, Government Affairs, was accompanied by Lori Rhodes, Deputy Chief Administrative Officer, Planning and Zoning, Steven Kaii-Ziegler, Director, Planning and Zoning, Lynn Miller, Assistant Planning and Zoning Officer, and Kelly Kenney, Senior Assistant County Attorney.

Mr. Baron explained the bill.

The Chair called for the public hearing on Bill No. 116-21.

The Administrative Officer stated there were no submissions of public testimony received for Bill No. 116-21.

There was no one present who wished to speak and the hearing was concluded.

The Chair called Bill No. 116-21, An Ordinance concerning: Zoning – Nonconforming Uses – Termination; and the Administrative Officer read a portion of the title.

Amendment No. 1

This amendment provides for the reconstruction, repair, or relocation of a nonconforming structure in certain situations and provides that the Office of Planning and Zoning may allow the registration and use of nonconforming dwellings in certain situations.

Mr. Baron explained the amendment.

On motion of Mr. Pruski, seconded by Ms. Fiedler, Amendment No. 1 was adopted by the following roll call vote:

Aye – Mr. Pruski, Ms. Fiedler, Ms. Haire, Ms. Lacey, Ms. Pickard, Mr. Volke
Ms. Rodvien
Nay - None

The Chair stated that Bill No. 116-21, as amended, will be heard on February 7, 2022.

BILL NO. 117-21

The Chair called for the public hearing on Bill No. 117-21, An Ordinance concerning: Finance, Taxation, and Budget – Commercial Revitalization Area Program – For the purpose of extending the expiration date of the Commercial Revitalization Area Program, formerly titled the

Community Revitalization Program, established by Bill No. 97-01 and amended by Bill Nos. 94-06, 4-12, and 6-17; and the Administrative Officer read the title.

Pete Baron, Director, Government Affairs, was accompanied by Lori Rhodes, Deputy Chief Administrative Officer, Planning and Zoning, Steven Kaii-Ziegler, Director, Planning and Zoning, Lynn Miller, Assistant Planning and Zoning Officer, Karin McQuade, Controller, Office of Finance, Billie Penley, Office of Finance, and Kelly Kenney, Senior Assistant County Attorney.

Mr. Baron explained the bill.

Ms. Pickard, co-sponsor, expressed her strong support of the bill.

The Chair called for the public hearing on Bill No. 117-21.

The Administrative Officer stated there were no submissions of public testimony received for Bill No. 117-21.

There was no one present who wished to speak and the hearing was concluded.

The Chair called Bill No. 117-21, An Ordinance concerning: Finance, Taxation, and Budget – Commercial Revitalization Area Program; and the Administrative Officer read a portion of the title.

Bill No. 117-21 was passed by the following roll call vote:

Aye – Mr. Pruski, Ms. Fiedler, Ms. Haire, Ms. Lacey, Ms. Pickard, Mr. Volke
Ms. Rodvien

Nay - None

BILL NO. 118-21

The Chair called for the public hearing on Bill No. 118-21, An Ordinance concerning: Sherwood Forest Special Community Benefit District – For the purpose of modifying the purposes of the Sherwood Forest Special Community Benefit District; and the Administrative Officer read the title.

Pete Baron, Director, Government Affairs, was accompanied by Kelly Kenney, Senior Assistant County Attorney.

Mr. Baron explained the bill.

The Chair called for the public hearing on Bill No. 118-21.

The Administrative Officer stated there were no submissions of public testimony received for Bill No. 118-21.

There was no one present who wished to speak and the hearing was concluded.

The Chair called Bill No. 118-21, An Ordinance concerning: Sherwood Forest Special Community Benefit District; and the Administrative Officer read a portion of the title.

Ms. Haire asked if the required number of petitions were received by the County to allow a change to the SCBD.

Ms. Kenney answered in the affirmative.

Bill No. 118-21 was passed by the following roll call vote:

Aye – Mr. Pruski, Ms. Fiedler, Ms. Haire, Ms. Lacey, Ms. Pickard, Mr. Volke
Ms. Rodvien
Nay - None

PUBLIC HEARING AND CALL OF RESOLUTION FOR READING AND/OR VOTE

RESOLUTION NO. 64-21

The Chair called for the public hearing on Resolution No. 64-21, Resolution proposing an amendment to the Charter of Anne Arundel County to require the Anne Arundel County Veterans Affairs Commission; and the Administrative Officer read the title.

Mr. Pruski explained the resolution.

Pete Baron, Director, Government Affairs, was accompanied by Kelly Kenney, Senior Assistant County Attorney.

Mr. Baron stated the Administration supports the resolution.

The Administrative Officer stated there were no submissions of public testimony received for Resolution No. 64-21.

The following person spoke on Resolution No. 64-21:

Patrick Enright, Gambrills

There was no one else present who wished to speak and the hearing was concluded.

The Chair called Resolution No. 64-21, Resolution proposing an amendment to the Charter of Anne Arundel County to require the Anne Arundel County Veterans Affairs Commission; and the Administrative Officer read the title.

Ms. Fiedler expressed her thanks for those who worked on and supported the resolution.

Ms. Rodvien expressed her thanks for the resolution.

Resolution No. 64-21 was adopted by the following roll call vote:

Aye – Mr. Pruski, Ms. Fiedler, Ms. Haire, Ms. Lacey, Ms. Pickard, Mr. Volke
Ms. Rodvien
Nay - None

OTHER BUSINESS

Ms. Pickard acknowledged the Council staff and thanked them for their hard work.

Ms. Rodvien echoed the sentiments.

ADJOURNMENT

There being no further business, on motion of Ms. Pickard, seconded by Ms. Haire, the meeting adjourned at 8:36 P.M.

Respectfully submitted,

/s/ Anna Macaulay

By Anna Macaulay

/s/ Laura Corby

For Laura Corby
Administrative Officer